**SUPERVISED STUDY**

**2016-2017 TERMS 2 & 3**

In families where more than one applies, a charge is made for the eldest sibling. The other sister(s) enrol free of charge.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Eldest (1)** | **(2) – free** | **(3) - free** |
| **Student’s name** |  |  |  |
| **Year** |  |  |  |

Please indicate √ days (minimum of 2) you will attend:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Any 2 days** | **Any 3 days** | **Any 4 days** | **Any 5 days** |
| **(1)** |  |  |  |  |
| **(2)** |  |  |  |  |
| **(3)** |  |  |  |  |

Time: 3.30-6.00 (Monday, Wednesday and Friday)

4.10-6.00 (Tuesday and Thursday)

**For 5th & 6th YEARS ONLY** if you wish to avail of additional hour 6.00-7.00 please √

Any 2 days Any 3 days □ Any 4 days □ Any 5 days □

If you study until 7.00 p.m. and wish to avail of supervised study until 9.00 p.m. from Monday April 4th at no additional cost, please tick below:

Any 2 days Any 3 days □ Any 4 days □ Any 5 days □

Cost:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 2 days | 3 days | 4 days | 5 days |
| Up to 6.00 p.m. | €160 | €180 | €200 | €220 |
| Up to 7.00 p.m. | €180 | €200 | €220 | €240 |

Payment: Completed form and cheque made payable to Loreto Abbey Dalkey to be returned to the office by Tuesday 10th January 2017.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/guardian)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Student)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please read and sign the Supervised Study Regulations overleaf.

**LORETO ABBEY DALKEY**

**SUPERVISED STUDY REGULATIONS**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Supervised study begins twenty minutes after the end of class, i.e. 3.30 p.m. on Mondays, Wednesdays and Fridays and 4.10 p.m. on Tuesdays and Thursdays. Students should all be in place at these times. Do not enter rooms until cleaners are finished.
* Senior students may finish at either 6.00 p.m. or 7.00 p.m. They must decide in advance which time they will be finishing and indicate this to the supervisor. Should a student wish to leave early on any occasion, she should bring a note to the supervisor, giving the reason for her early departure.
* Students are advised that the supervisor is in charge of the study and they are expected to co-operate fully with her/him at all times.
* Study is carried out in silence. Communication between students is not allowed.
* Students should bring all books, copies, etc. to the study hall at the beginning of the study period. They may not visit the locker areas once study has begun.
* Food, drink and chewing gum are not allowed in the study hall. Snacks and/or drinks should be taken during the twenty minutes free time before study begins or during the ten minute study break at 5.50 p.m.
* Mobile phones should be switched off and placed in view on desk.
* Students may only leave the study hall to use the toilet with the permission of the supervisor. Only one student at a time may leave the study hall. She must return in a reasonable time.
* Only students who co-operate fully with the supervisor will be accepted for study in school. A warning will be given to any student who infringes the rules. A second breach of the rules will result in the student being asked to withdraw either for a period or permanently from study. Parents will be notified of this. Should a pupil be asked to leave in this way in the first part of the term, a refund of half the study fee will be made. No refund will be given for students who are asked to leave in the second half of the term.
* Students may **NOT** come to study after detention.

Supervised study is an optional facility. Please sign to show that you agree to abide by the regulations.

Declaration: I have read the Supervised Study Regulations and agreed to abide with them.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_